



Westerville Area Chamber of Commerce Music & Arts Festival Westerville, Ohio



FOOD VENDOR GUIDELINES

Please review and keep for your records

- ◆ First priority will be afforded to Chamber members that meet the concessionaire criteria
- ◆ Second consideration will be the local civic and service organizations that use their contributions to benefit the Westerville community
- ◆ Third consideration will be afforded to the concessionaires who have participated in prior years

Criteria for Concessionaires

- ◆ Concession products must be stored and prepared on site
- ◆ The Franklin County Health Department must approve the organization/vendor
- ◆ The business must have been in operation for at least four years
- ◆ The organization/vendor should have experience serving large crowds of 10,000 or more
- ◆ Fees established by the Music & Arts Committee must be paid unless the committee or Chamber receives services that are needed for the Festival or another Chamber event
- ◆ Vendors must set up where the committee chair of concessions requests
- ◆ Menu items must be provided to the Chamber on or attached to the application form
- ◆ Participating Civic/Service Organizations must be associated with the Westerville community
- ◆ The selection of products sold in each concession trailer may not compete with other concessionaires

Guidelines for Concessionaires

- ◆ No extra signage permitted beyond the sign on each trailer
- ◆ Set up on Friday of the Festival between the hours of 10:00 a.m. and 3:00 p.m.
Clean up begins on Sunday at 5:00 p.m.
- ◆ Serve during the hours of the Festival
- ◆ Access to electric and water can be arranged

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